



MEMORANDUM

TO: Marc Ott, City Manager

FROM: Greg Canally, Deputy Chief Financial Officer

DATE: October 23, 2008

SUBJECT: Responsible Hospitality Institute

Item # 48 on the October 23, 2008 Council Agenda is to approve a resolution directing the City Manager to participate in the Responsible Hospitality Institute (RHI) stakeholder process and allocate appropriate city staff to work with the Sixth Street Austin effort to implement the resulting action plan.

At this time, it is estimated that an assortment of staff from the following departments will be involved in providing work and expertise on this item – Neighborhood Planning and Zoning Department (NPZD), Austin Police Department (APD), Economic Growth and Redevelopment Services Office (EGRSO), Austin Water Utility (AWU), Austin Energy (AE), Convention Center, Public Works, Health and Human Services Department (HHSD), and Solid Waste Services (SWS).

It should be noted that the number of staff and amount of hours required to work on this item is unknown at this time. Upon determination of any potential fiscal or staffing impact this item may have, the details will be reported back to Council.